

ENSC 405W Grading Rubric for Engineering Journals

Criteria	Details	Marks
Identification	Your journal has your full name, team name, and team number listed on the inside cover or first page of the journal. A contact phone number and your e-mail are also provided there. A sticker with your name is affixed to the outside cover. Do not include student number anywhere in the journal.	/10%
Media	Your journal is a standard, lined, black, blue, or pink lab-book with non-removable pre-numbered pages. Spiral-bound notebooks, loose-leaf pages, computer printouts, Hilroy scribblers, or tiny notebooks are unacceptable and will result in a 0 for the entire assignment!	/15%
Format/Corrections	All entries are in pen. Entries are dated (start on a new page for a new date). Corrections to past entries have a line drawn through them and are dated. Do not scribble out or erase corrections. Any added pages are securely glued or taped into the journal and are dated. Spelling, grammar, and neatness don't count! But journal must be reasonably legible.	/25%
Regular Entries	Journal is obviously written in on a regular basis. Note that more than 3 entries per week (starting in the second week of classes) is the minimum required to receive full marks (minimum 36 entries); less than 1 entry per week (12 entries) will result in a 0 for the entire assignment!	/25%
Work Breakdown Chart	Final two pages of the journal contain a Work Breakdown Chart (WBC) that details your contribution to each document (Proposal, Requirements/Functional Specification, Design Specification., UI Design Appendix, Meeting Minutes, and Poster Presentation). Provide as much detail as possible about tasks such as document design, research, drafting, editing/revising, and formatting. The WBC may be produced on a word processor and taped into the journal.	/25%
Comments		